

Security Guard Questionnaire

- 1. Name:
- 2. Physical Address:
- 3. Date Established:
- 4. License Number:
- 5. List of 5 largest clients, including length of contract, number of guards and summation of duties:

6. What background do principals have in the security industry?

- 7. Total # of employees: FT: PT: Armed: Unarmed:
- 8. Employees over age 65: FT: PT:

Description of Duties:

9. Employees under age 21: FT: PT:

Description of Duties:

10. Annual guard turnover rate: %

11. Do employees use their own firearms?

12. Do you use any golf carts for patrol? Yes No

If yes, how many and to what extent:

13. Auto/Fleet Exposures

a. Number and type of vehicles

b. Radius of operations?

c. MVR policy for vehicle use

d. Who is responsible for maintenance program?

14. Pre-employment controls (check the following):

Polygraph

Drug Screening

Psychological Test

Criminal Background

Prior employers

Driving Records

Personal References

Integrity Testing

Physicals

15. Training program (number of hours per category):

Total number of hours

Firing range

On-the-job

Classroom w/ instructor

Classroom w/ films

Other:

16. What is your specific drug testing policy?

17. Do you offer group health benefits to your employees?

18. Do you have a return to work program?

If yes, please provide details:

19. Do you have a formal safety committee?

If yes, please provide details:

20. What policies are in place to ensure rapid employee injury reporting and investigation?

21. Are Post-Offer Medical Questionnaires utilized?

22. Please provide details on all contracts requiring waivers of subrogation:

List annual payroll by category:

	Armed	Unarmed
Supervisory		
SERVICES		
Airports		
Armored car		
ATM services		
Auto repossession		
Banks / Financial Institutions		
Bars / Nightclubs		
Construction sites		
Conventions		
Escort / Bodyguard service		
Government contracts		
High schools		
Hospitals		
Housing – Low income		
Housing – Mid/High income		
Industrial		
Malls		
Office buildings		
Patrol Cars – alarm response		
Process serving		
Special Events		
Sporting Events		
Utilities		
Waterfront / Marinas		
TOTAL		

APPLICANT SIGNATURE

TITLE

DATE